

Appendix 1f: Audits Revisited

Purpose of these audits

To assess whether the actions agreed in the original audit have been implemented and are now effectively embedded into the day-to-day operation of the service.

Schools Revisited

Original Objective

To assess whether individual schools have adequate and effective governance, information and asset management as well as financial management and reporting arrangements in place.

Chalkwell Hall Infant School

Results

Fully implemented	Substantially implemented	Partially implemented	Not implemented	Unable to retest
16	1	1	0	1

The School has substantially completed the actions agreed in the original report and as a result, has strengthened its governance, information and asset management and financial management and reporting arrangements.

The School will be:

- asking the Governing Body to ratify appendices to the Information or Records Management Policies, that list:
 - the names and responsibilities of key staff agreed as responsible for the various data types
 - the retention length for those records.
- producing an action plan and monitoring its implementation, to confirm that improvement opportunities identified from testing the Business Continuity Plan, have been addressed.

No asset write offs had occurred since the original audit so it was not possible to retest this process.

However, the School had established appropriate arrangements to properly authorise write offs in line with Financial Regulations and the Scheme of Delegation, should the need arise.

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Purpose of these audits

To assess whether the actions agreed in the original audit have been implemented and are now effectively embedded into the day-to-day operation of the service.

Blenheim Primary School

Results

Fully implemented	Substantially implemented	Partially implemented	Not implemented	Unable to retest
11	2	1	0	0

Summary Findings

The school has made very good progress in addressing the issues raised in the original report and therefore strengthening its governance, information and asset management and financial management and reporting arrangements.

With regard to the outstanding issues:

- the skills audit matrix is being updated to reflect the skills brought to the Governing Body by the new Governors
- key standing data in the Asset Register, will be password protected to limit the risk of the data becoming corrupted
- **all** future proposed changes to supplier details will be investigated by a School-instigated contact with a known and trusted person at the supplier.